

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

0220-05720-0095

Date: February 18, 2022

To: Nury Martinez, Council President  
City Council

Paul Krekorian, Chair  
Budget and Finance Committee

From: Matthew W. Szabo, City Administrative Officer  
Office of the City Administrative Officer

Handwritten signature of Matthew W. Szabo in blue ink, with the word "for" written in small letters to the right.

Subject: **COVID-19 EMERGENCY RESPONSE ACCOUNT – GENERAL CITY PURPOSES FUND STATUS REPORT – FEBRUARY 1, 2022 THROUGH FEBRUARY 14, 2022**

On March 17, 2020, Council adopted a motion (C.F. 20-0147-S46) to transfer \$20 million from the Reserve Fund to the General City Purposes Fund under a new account entitled “COVID-19 Emergency Response” in order to provide City Departments additional resources to address and respond to the COVID-19 pandemic. In accordance with the motion, the City Administrative Officer (CAO) is authorized to spend these funds at the direction of the Mayor and must provide reports to the City Council on expenses incurred and purposes for which the funds were authorized.

On April 7, 2020, in order to continue citywide efforts to address COVID-19, and in accordance with Los Angeles City Charter Section 231(i) and Los Angeles Administrative Code Sections 8.29 and 8.30, the Mayor authorized an additional appropriation of \$50 million from the Building and Safety Building Permit Enterprise Fund to the COVID-19 Emergency Response account, increasing the overall appropriation to \$70 million. The City Council subsequently approved this loan on April 29, 2020 (C.F. 20-0501).

On April 30, 2020, the Mayor authorized an additional \$75 million transfer to the COVID-19 Emergency Response account from the Building and Safety Building Permit Enterprise Fund to fund ongoing COVID-19 response needs, thereby increasing the total appropriation to \$145 million. The City Council approved the loan on May 5, 2020 (C.F. 20-0530). Through this motion, the City Council dedicated \$25 million of the \$75 million transfer to enhancements to the Senior Meals Delivery Program. As of September 10, 2020, the CAO, under the direction of the Mayor, had approved the full amount for this purpose.

On July 17, 2020, the Board of Public Works approved a transfer of \$75 million from the Public Works Trust Fund to the COVID-19 Emergency Response account, as authorized by the Mayor, to meet the City’s ongoing COVID-19 expenditures (C.F. 20-0147-S53).

To continue response efforts, the 2021-22 Adopted Budget included additional funding of \$40 million for the COVID Emergency Fund in the General City Purposes, COVID-19 Emergency Response Account (\$15 million), and the Unappropriated Balance (\$25 million).

On October 25, 2021, the Mayor and City Council authorized a Reserve Fund Loan of \$46 million for the General City Purposes, COVID-19 Emergency Response Account to pay for unpaid COVID-related expenses associated with the operation of the COVID-19 testing and vaccination sites. On November 2, 2021, the City Council approved the transfer of \$15 million from the Unappropriated Balance to the same General City Purposes account. The \$15 million transfer was processed on November 19, 2021 and the \$46 million Reserve Fund Loan transfer was completed on November 30, 2021.

The table below provides a summary of authorized funding from the COVID-19 Emergency Response account for the period of February 1, 2022 through February 14, 2022.

| Requesting Department  | Purpose | Approval Date | Amount                |
|--|---------|---------------|-----------------------|
| <b>General Citywide Response</b>   |         |               |                       |
| <i>None for the period of February 1, 2022 through February 14, 2022</i> |         |               |                       |
| <b>Total Transfers Approved (February 1, 2022 – February 14, 2022)</b>   |         |               | <b>\$ --</b>          |
| <b>Previous Transfers (March 31, 2020 – January 31, 2022)</b>            |         |               | <b>\$ 258,952,413</b> |
| <b>Total Transfers Approved</b>  |         |               | <b>\$ 258,952,413</b> |
| <b>Total Account Funding<sup>1</sup></b>                                 |         |               | <b>\$ 296,000,000</b> |
| <b>Remaining Account Balance</b>   |         |               | <b>\$ 37,047,587</b>  |
| <b>Available Unappropriated Balance Funding<sup>2</sup></b>              |         |               | <b>\$ 7,715,793</b>   |
| <b>Total Available Funding<sup>3</sup></b>                               |         |               | <b>\$ 44,763,380</b>  |

<sup>1</sup> Includes prior year funding of \$220,000,000, additional funding of \$15,000,000 provided in the Fiscal Year 2021-22 Adopted Budget, a transfer of \$15,000,000 from the Unappropriated Balance (C.F. 21-0600-S2), and a Reserve Fund Loan transfer of \$46 million (C.F. 21-0978).

<sup>2</sup> Requires Council authorization for expenditure. Reflects previous transfers of \$1,200,000 (C.F. 21-0600-S2) and \$1,084,207 (C.F. 21-0878-S3) out of the Unappropriated Balance to various departments to address ongoing COVID-19 response efforts.

<sup>3</sup> Includes available funding in General City Purposes and the Unappropriated Balance.

Should you require any additional information, please contact Jennifer Shimatsu at (213) 978-7628 or [Jennifer.Shimatsu@lacity.org](mailto:Jennifer.Shimatsu@lacity.org).

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cc: The City Council  
Office of the Mayor  
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